

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
TUESDAY, 26 FEBRUARY 2008**

Councillors \*Adje (Chair), \*Diakides, \*Meehan, and \*Santry

\*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC50.	<p><b>APOLOGY FOR ABSENCE</b> (Agenda Item 1)</p> <p>An apology for lateness was submitted on behalf of Councillor Santry.</p>	
PROC51.	<p><b>MINUTES</b> (Agenda Item 4)</p> <p><b>RESOLVED:</b></p> <p>That the minutes of the meeting held on 29 January 2008 be approved and signed.</p>	HLDMS
PROC52.	<p><b>RECREATION APPROVED SUPPLIERS FRAMEWORK CONTRACT</b> (Report of the Director of Adult Culture and Community Services - Agenda Item 6)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>We noted that the value of the Framework had been estimated to be worth over £350,000 over the 3 year period. However, this amount only took into account those activities commissioned by Recreation Services and might increase substantially depending on the cost of services being commissioned elsewhere in the Council. We also noted that the Framework would be managed through the Council's Contract Management System (CMS) which would ensure that a maximum spend per organisation could be set and that any commissioning over this amount would not be allowed.</p> <p>Clarification was sought of whether details of the hourly rates to be charged for activities commissioned were available and we were advised that this information was held by Recreation Services and would be supplied to Members of our Committee.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That in accordance with Contract Standing Order 11.03 approval be granted to the Framework for the provision of Sports and Leisure Coaching and Tuition as detailed in the interleaved report for a minimum period of 3 years with the option to extend for a further year.</li> <li>2. That the following organisations which met the minimum score as</li> </ol>	<p>DACCS</p> <p>DACCS</p> <p>DACCS</p>

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
TUESDAY, 26 FEBRUARY 2008**

	<p>specified in Appendix A to the interleaved report be placed on the Framework –</p> <p>Access to Sports London Boxing Academy Haringey Mencap Asian Action Group Haringey YMCA London Football Academy Haringey Sports Development Trust Tottenham Hotspur Foundation Elite Sports Consultancy Ltd Take the Plunge Sanjuro Training Systems Ltd</p> <p>3. That the Framework be implemented Council wide and managed through the new 'Category Management' arrangements.</p>	<p>DACCS/ HPr</p>
<p><b>PROC53.</b></p>	<p><b>BOUNDS GREEN CHILDREN CENTRE AND FEDERATED SCHOOL WORKS</b> (Report of the Director of the Children and Young People's Service - Agenda Item 7)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Arising from our consideration of Section 18 of the report – Key Benefits and Risks - details were sought of the contingency plan to ensure the school was able to accommodate reception admissions if completion of the works could not be achieved for September 2008. Officers present at the meeting were not able to respond and indicated that details would be supplied to all Members of the Committee.</p> <p>Concern was expressed about the level of costs for this project in relation to the contract sum which were perceived to be high and a breakdown was sought particularly of the 'Disbursements' element. Officers indicated that they would provide the breakdown of all the costs on this project and would include such a breakdown in all future such reports. Details of fee scales would also be provided separately to provide a benchmark against which costs might be measured.</p> <p><b>RESOLVED:</b></p> <p>1. That in accordance with Contract Standing Order 11.01 (b) approval be granted to the award of the contract to undertake alterations and refurbishments to Bounds Green Primary School to Lengard Ltd. in the sum of £340,360 (excluding VAT).</p> <p>2. That the total scheme costs including consultant fees, IT</p>	<p>DCYPS</p> <p>DCYPS/ HPr</p> <p>DCYPS</p>

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
TUESDAY, 26 FEBRUARY 2008**

	facilities, fixtures and equipment was £535,000 be noted.	
<p><b>PROC54.</b></p>	<p><b>ADDITION TO AND REMODELLING AND REFURBISHMENT OF THE EXISTING SPORTS HALL AT GLADESMORE COMMUNITY SCHOOL</b>(Report of the Director of the Children and Young People’s Service - Agenda Item 8)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because the Building Schools for the Future (BSF) part funding of the construction works could not be guaranteed before the BSF Final Business Case was approved. The risk associated with this situation needed to be fully considered by the Children and Young People’s Service prior to the report submission. The report was too urgent to await the next meeting because the part funding of the works from the Big Lottery Fund (BLF) was conditional on completion of this project by autumn 2008. The project would not meet the BLF requirements should the BLF requirements wait for the March 2008 Procurement Committee.</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>We noted that the risks highlighted in the report that the final BSF business case was not be approved and how this would seriously compromise the Children and Young Peoples Service’s capital programme should their capital contingency be called upon for up to £900,000 of costs of this sub-project not currently covered. However unlikely, this risk would have to be taken by the Children and Young People’s Service while the rest of the Council’s capital programme would be unaffected. Because the effective underwriting of the scheme by the Children and Young People’s Service would require approval by the Cabinet our decision on this matter would have to be subject to that caveat.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That, in accordance with Contract Standing Order 11.03 and subject to the Cabinet agreeing to the underwriting of the costs as outlined above, approval be the award of the construction contract for the Gladesmore Community School’s sports hall to Thomas Sinden for the maximum sum of £1,175,000.</li> <li>2. That the total project costs of £1,391,000 including fees and contingencies be noted.</li> </ol>	<p>DCYPS</p>
<p><b>PROC55.</b></p>	<p><b>COLERIDGE PRIMARY EXPANSION PHASE 2 - VARIATION OF CONTRACT</b> (Report of the Director of the Children and Young People’s Service - Agenda Item 9)</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
TUESDAY, 26 FEBRUARY 2008**

	<p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p><b>RESOLVED:</b></p> <p>That the action taken by the Director of the Children and Young People’s Service in accordance with Contract Standing Order 13.03 to finalise a contract price and agree a variation of £301,528 with Jerram Falkus in connection with the Phase 2 Coleridge Primary School Expansion be noted.</p>	
<p><b>PROC56.</b></p>	<p><b>EXTENSION OF NETWORK SECURITY AND DATACENTRE SERVICES (LOGICALIS)</b> (Report of the Director of Corporate Resources - Agenda Item 10)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Arising from consideration of paragraph 13.2, our Chair indicated that when proposing a contract with an option to extend officers should as far as possible seek to ensure that should the contract not be extended there was no financial break clause whereby the Council was liable to pay a fee to exit the contract although the particular circumstances of this case in relation to ensuring continuity of a key service and achieving additional savings as proposed by the Supplier were noted.</p> <p><b>RESOLVED:</b></p> <p>That in accordance with Contract Standing Order 11.03 approval be granted to the extension of the Network, Security and Data Centre Services contract with Logicalis for 3 years at a cost of £638,004 per annum.</p>	<p>All to note</p> <p>DCR</p>
<p><b>PROC57.</b></p>	<p><b>PURCHASE OF INSURANCE POLICIES FROM EXTERNAL PROVIDERS</b> (Report of the Chief Financial Officer - Agenda Item 11)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p><b>RESOLVED:</b></p> <p>1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contracts for the</p>	<p>CFO</p>

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
TUESDAY, 26 FEBRUARY 2008**

	<p>provision of external insurance policies and claims handling services as detailed in paragraph 3.1 of the Appendix to the interleaved report.</p> <p>2. That the contracts be awarded for a period of three years, with effect from 1 April 2008, with the option to extend for a further two years.</p>	CFO
<b>PROC58.</b>	<p><b>SUSTAINABLE PROCUREMENT</b> (Report of the Director of Corporate Resources - Agenda Item 12)</p> <p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete all necessary consultations. The report was too urgent to await the next meeting because the policy and strategy was due to be adopted by the Cabinet on 18 March 2008.</p> <p><b>RESOLVED:</b></p> <p>That the Cabinet be recommended to adopt the Sustainable Procurement Policy and Strategy as set out at Appendix 1 to the interleaved report.</p>	DCR

CHARLES ADJE  
Chair